



Portville Historical & Preservation Society
PO Box 59, Portville, New York 14770-0059

ANNUAL TRUSTEE MEETING

May 5, 2012, 3 p.m.

AGENDA:

- Call to Order
- Roll Call
 - Trustees:*
 - Bill Anderson (2013)
 - Terri Batt (2012)
 - Ruth Bray (2014)
 - Tom Chaffee (2014)
 - Dusenbury Vacancy (2014)
 - Johnstone Vacancy (2012)
 - Ronda Pollock (2013)
 - Sam Shields (2012)
 - Phil Smith (2013)
 - Officers:*
 - Cindy Keeley, Pres. (2013)
 - Gail Feuchter, V.P. (2013)
 - Ronda Pollock, Secty (2013)
 - Bob Fairbanks, Treas. (2013)
 - Trustee Candidates:*
 - David Pupo
 - Becky Mayo
- Old Business
 - 2011 Board Meeting Minutes (Ronda Pollock)
- New Business
 - 2011 Annual Activity Report (Ronda Pollock)
 - 2011 Annual Treasurer Report (Bob Fairbanks)
 - 2011 Annual Curator Report (Terri Batt)
 - Nomination and Election of Trustees for 2012-2015 Term
 - Status on Charles Eshelman Estate
 - Status on the Grange
 - Budget for 2012-2013
 - 2012 Events and Fund-Raising Ideas
 - Volunteer Acknowledgment
- Adjournment

- Eshelman House – Completed Structural Work with UNPAID Labor/Volunteers
 - Outside:
 - ✓ Removed 3 dump truck loads of debris, old windows, dead limbs
 - ✓ Collected old scrap for salvage
 - ✓ Removed 3 dead trees (1 house, 2 Grange)
 - ✓ Mowed vacant fields adjacent to house and across on vacant corner
 - ✓ Trimmed grapevines and apple trees on vacant corner
 - ✓ Graded back half of house lawn to the trees for grass and mowing
 - ✓ Removed brush around the Grange property lawn for mowing
 - ✓ Mowed grange, house, and school – 30 times annually
 - Inside:
 - ✓ Stripped wallpaper in living room, dining room, hallways/stairs, 2 of 3 bedrooms, and closet.
 - ✓ Reframed doorway for new downstairs ADA compliant bathroom (off kitchen) and replaced door moulding and adjacent wainscoting.
 - ✓ Reframed/insulated boiler room exterior wall (closing off hinged opening).
 - ✓ Hanged drywall in boiler room and currently applying joint compound.
 - ✓ Disconnected kitchen sink and removed sink and cabinet.
 - ✓ Demo'd lath and plaster in kitchen and sanded moulding and wainscoting.
 - ✓ Installed batted insulation in attic floor over kitchen and back rooms (2/3 completed). Need plywood to finish replacing the floor (which is missing planking and some is not reusable due to brittleness).
 - ✓ Removed drywall, lath and plaster and insulated the north-facing exterior wall in old bathroom upstairs; Dropped ceiling 8 inches to 8' with framing to cover protruding vent pipe.
 - ✓ Removed lath and plaster on ceiling in downstairs hallway (a large portion was damaged from leaking in upstairs plumbing).
 - ✓ Restoring furniture and other collection items, light fixtures, pictures, etc.

- Eshelman House – Completed Structural Work with PAID Labor
 - Inside:
 - ✓ Electrical: Rewired all electrical wiring. Fixtures to be installed after ceilings are finished and service will be converted.
 - ✓ Heating: Repaired old boiler system temporarily, later removed by contractor; Installed new modulating forced air furnace in basement and 12 ducts in first floor only; Installed new hot water heater in basement; Removed old copper pipe and radiators from boiler heater configuration. Disconnected old gas lines and removed pipes.
 - ✓ Plumbing Upstairs: Removed old pipe in upstairs bathroom and replaced with Pex tubing and fittings in new configuration. New sewer pipe installed to basement and vent to roof moved to wall cavity. All plumbing for tub/shower, toilet and sink is stubbed off in the floor for future requirements. Room to be converted to storage room for museum.

- ✓ Plumbing Downstairs: Installed new Pex water supplies for toilet and sink in downstairs front room off kitchen via crawl space; Vented toilet in cavity in interior wall through attic space to roof; Insulated exterior wall near plumbing; all installation meets ADA requirements. Removed copper water supply and ran Pex back to the well; disconnected washer/dryer lines. Need to reconnect kitchen sink to new supply lines later.
- ✓ Well: Extended well casing above grade and installed water-tight cap; Sanitized well.
- ✓ Drywall: Installed and finished drywall in kitchen, downstairs hallway ceiling and upstairs bathroom (ceiling and one wall).
- ✓ Security System: Prewired building for security system while walls were open.

□ Eshelman House – Next Steps

Inside:

- ✓ Complete 2 storage areas, paint and install shelving.
- ✓ Finish new bathroom and get toilet and sink operational.
- ✓ Complete attic insulation and floor to provide storage area. This also includes blowing in wall insulation to the first floor exterior walls from the attic.
- ✓ Paint kitchen and reinstall kitchen sink.
- ✓ Prepare plaster walls for finishing, repair damaged plaster, prime and apply final paint/wallpaper.
- ✓ To date, no work has been started in the library, the back room, the pantry, or the small upstairs bedroom that was COE's wardrobe. All other rooms/areas have had a lot of progress.

THANK YOU VOLUNTEERS!!!!

- Anne Dusenbury - sorting
- Becky Mayo – wall prep, wallpaper stripping
- Bill Anderson – bell tower design
- Bill Stern – dump truck and refuse disposal
- Barb Fairbanks – selling china set
- Bob Fairbanks – sorting, cleaning, estate sale
- Bob Johnstone – carpentry, demo, sorting, estate sale
- Bonnie Pupo – Heritage Day, sorting, cleaning
- Cathy Harrison – cleaning
- Cindy Keeley – restoring, cleaning, sorting, wall prep, demo, mowing
- David Anderson – work on bell tower
- David Pupo – sorting, cleaning, valuations, Heritage Day
- Devin Reddy – tree removal
- Doug Doty – loan of scaffolding
- Ellie VanCuren - valuations
- Emily Woodhead – cleaning, sorting
- Gail Feuchter – Heritage Day, painting school house
- Ginger Moser – cleaning, sorting
- Haley Holcomb – cleaning, sorting, wall prep, estate sale
- Ike Harrison – yard work
- Jim Williams – equipment loans
- Karen Cornell – storage of Holcomb piano
- Kristin Woodhead – cleaning
- Margie Pfeffer - cleaning
- Mike Batt – mowing, carpentry, drywall
- Pat Dentler – cleaning, sorting
- Paul Dentler – Radon testing
- Rollie Bray – reframing artwork
- Ronda Pollock – sorting, cleaning, restoring
- Ruth Bray – sorting, cleaning, estate sale
- Sam Shields – Heritage Day, estate sale
- Terri Batt – sorting, cleaning, wall prep, insulation, yard work, restoration
- Terry Keeley – electrical, framing, drywall, carpentry, yard work, mowing
- Tom Chaffee – chair caning and furniture repairs, estate sale, sorting
- Tom Pollock – cleaning, sorting

THANK YOU CONTRACTORS!!!!

- Ray Haberly, Robert, from Haberly Electric
- Ron Kelley from Kelley Heating
- Jon Clark for plumbing
- Ron Nolder, Bob and Bill Nolder, for drywall and finishing
- Don Adams From Adams Well Drilling
- Tom Barie from Austin Security